

**IMPORTANT SAFETY RECALL NOTICE – 22V540**

**This notice applies to your vehicle(s) appearing on the attached list**

September 2022

This notice is sent to you in accordance with the requirements of the *National Traffic and Motor Vehicle Safety Act*.

Micro Bird has decided that a defect which relates to motor vehicle safety exists in 2021-2022 G5, MBII, and T-Series school buses.

**So that we can notify you of recalls affecting your vehicle(s), it is important that you inform us of any change or error in your mailing address, vehicle ownership or status.**

(Please use the form at the bottom of this letter)

In certain vehicles, the inside panels under the windows may have been insufficiently attached, and accordingly these vehicles may not comply with the requirements of Federal Motor Vehicle Safety number 221, "School bus body joint strength."

If the inside panels under the windows have been insufficiently attached, in case of impact, they may separate, increasing the risks of injury.

**To complete this recall**, locate the unit(s) in your fleet that appear on the attached List of Recalled Vehicles and contact a **Micro Bird dealer** to make an appointment to have the situation corrected, free of charge. Visit <https://www.microbird.com/dealers> to locate a Micro Bird dealer near you.

Once your vehicle(s) is(are) corrected please visit the Recall portal at <https://supportclient.microbird.com> and log into your User account to submit the completed and signed List of Recalled Vehicles included with this letter on the Form tab for Recall 22-094-PUS. This information will also allow us to update our files.

**Note:** If you have never registered on our Recall portal, use the Portal ID that appears on the List of Recalled Vehicles to create a User Account. Once created, on subsequent visits, you will only need your email address and password to access your User Account. Once a User account is created, we no longer print the Portal ID on the List of Recalled Vehicles.

If not possible to have your vehicle corrected at a Micro Bird dealer:

- 1- Visit the Recall portal at <https://supportclient.microbird.com>, log into your User account and select the Recall 22-094-PUS to order parts and download correction instructions
- 2- Please have the correction applied at a certified garage.
- 3- Complete, for each of your vehicles, and sign, the form section of the List of Recalled Vehicles included with this Notification.
- 4- Once you have completed or declined the recall for all your vehicles, for reimbursement, transmit the completed and signed List of Recalled Vehicles and your detailed invoice(s) to a **Micro Bird dealer**.

Please send any question or concern regarding this recall campaign to [recall@microbird.com](mailto:recall@microbird.com), using **22-094-PCS** or **2022-406** in the Subject area.

We evaluate that it may take up to three (3) hours to repair your vehicle depending on the model.

Micro Bird Corporation will reimburse parts and labor to mitigate this recall, but it will be your responsibility as owner to contact a Micro Bird dealer to have the defect corrected.

If you have leased this vehicle to another person or organization, you must forward this letter to the lessee within ten (10) days

We apologize for this situation and want to assure you that, with your assistance, we will correct this condition.

Should Micro Bird Corporation Inc. fail or be unable to remedy the situation without charge, you may contact:

**Associate Administrator, National Highway Traffic Safety Administration**

1200 New Jersey Ave S.E., Washington, DC 20590

Phone: (888) 327-4236 (TTY: 1-800-424-9153); or go to

<http://www.safercar.gov>

**Changed address or sold the vehicle?**

If you have changed address, or have sold the vehicle, please fill in the following form, and send it to Micro Bird Corp. by email at [recall@microbird.com](mailto:recall@microbird.com), using **22-094-PUS** or **22V540** in the Subject area. The information you provide will be used to update our files and, if needed, notify the new owner about this recall.

**Recall 22-094-PUS / NHTSA Recall # 22V540**

**DO NOT COMPLETE THIS SECTION UNLESS:** Your company changed its name, moved, or no longer own this vehicle.

Vehicle serial number: \_\_\_\_\_

- This vehicle was stolen.
- This vehicle was destroyed.
- The company changed its name or moved (indicate the new name/address and phone number):
- I no longer own the vehicle (indicate the name/address and phone number of new owner).

Complete the following section **only** if your company has changed its name or moved or to provide the name and address of the new owner

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Phone: \_\_\_\_\_

Zip code: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_