ABOUT THIS TEMPLATE

Use this template to create a Service Invoice with simple lines design.

Fill in Invoice number, Date, Customer ID, Company Name and Slogan, and bill To details.

Enter information in tables.

Total is auto calculated for you.

Note:

Additional instructions have been provided in column A in SERVICE INVOICE worksheet. This text has been intentionally hidden. To remove text, select column A, then select DELETE. To unhide text, select column A, then change font color.

To learn more about tables, press SHIFT and then F10 within a table, select the TABLE option, and then select ALTERNATIVE TEXT.

OFF SITE TAKATA REPAIR DOCUMENT

Invoice

Your Company Your Company Slogan	Name Here	Invoice MILEAG	tte: #: E: IN:
CUSTOMER NAME: Street Address: City, ST ZIP Code: Phone: E-Mail Address:	·	_	
Technician	Takata Recall ID	EXPENSE CODE	Date
Qty	Description	PART NUMBER	Line Total
CUSTOMER SIGNATURE:			

By sigining this document I am giving my permission to have this repair performed at a location other than at the dealer's address and understand that there is no charge to me for the recall repairs being performed today.